

REGULAR MEETING AGENDA

CALL THE MEETING TO ORDER:

FLAG SALUTE:

SUNSHINE LAW: “This regular meeting held on April 12, 2017 at 7:00 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law.”

ROLL CALL OF ATTENDANCE:

R. Baker	C. Santore
R. Delano	A. Zorzi
J. Formisano	
J. Johnston	
J. Santagata	
J. Alvarez	

CHAIRMAN: FIRST ORDER OF BUSINESS: #2 Adopt resolution R-14-2017 authorizing a meeting of the Borough of Buena Municipal Utilities Authority Closed to the Public for the purpose of possible litigation.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

Motion to open the closed session meeting at _____ p.m.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

Motion to end the closed session meeting and reopen the regular meeting at _____ p.m.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

#15 Letter from the Borough of Buena requesting \$110,000.00 from the BBMUA for the budget year 2017.

PUBLIC PORTION:

ENGINEER'S REPORT:

SOLICITOR'S REPORT:

AUDITOR'S REPORT:

UNFINISHED BUSINESS: #1 Copy of the letter and supporting invoices to Dominic Pizzo owner of Major Petroleum requesting reimbursement for the repairs made to the CAT 930M Wheel Loader and Truck #12 due to the contaminated fuel mishap.

#8 Copy of the check received from Major Petroleum to cover the repairs made to the CAT 930M Wheel Loader and Truck #12 due to the contaminated fuel mishap.

CORRESPONDENCE: #3 Letter from Robert Smith of Remington, Vernick & Walberg to Mr. Richard G. Taylor, President of Rapid Pump & Meter Service Co., Inc. returning the bid bond for the Kompress Belt Filter Press System. The bid was awarded to the lowest bidder Municipal Maintenance Co.

#4 Letter from Robert Smith of Remington, Vernick & Walberg to the New Jersey Department of Environmental Protection Office of Permit Management Administrative Review Unit Division of Water Quality submitting the renewal application package for the NJPDES Permit No. NJ0104337 that expires on September 30, 2017.

#5 Letter from Robert Smith of Remington, Vernick & Walberg to Mr. Thomas Guertler, Vice President of Municipal Maintenance Co. notifying them that they were awarded the contract for the repair of the Kompress Belt Filter Press System and enclosing 4 sets of contract documents for them to execute and return with the performance bond, payment bond, and certificate of insurance.

#13 Letter from Robert Smith of Remington, Vernick & Walberg transmitting 4 sets of contract documents for execution and return to Mr. Smith for the repair of the Kompress Belt Filter Press System.

#14 Letter from Robert Smith of Remington, Vernick & Walberg providing a proposal for generating a new Lead and Copper Plan, Water Quality Parameters Plan and new site certifications in compliance with the Lead and Copper Rule (LCR), 40 CFR 141.80-91 for an amount of \$3,200.00.

I need a motion to approve Remington, Vernick & Walberg to generate a new Lead and Copper Plan, Water Quality Parameters Plan and new site certifications in compliance with the Lead and Copper Rule (LCR), 40 CFR 141.80-91 for an amount of \$3,200.00.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

TREASURER'S REPORT: Motion to approve treasurer's report as read

m. _____ s. _____

Roll Call: R. Baker, B. Delano, J. Formisano, J. Johnston, J. Santagata

SECRETARY'S REPORT: #9 Rio Supply, Inc. annual support package proposal to cover both Rio Supply support and the Neptune software support package. The choice is either the Premium Support Package in the amount of \$4,500.00 per year or a pay as you go option which could be very expensive if something were to go wrong. In the past we have always chosen the support package. Therefore we need a motion to approve the purchase of annual support.

m. _____ s. _____ to approve the purchase of the annual support package from Rio Supply, Inc. in the amount of \$4,500.00.

Roll Call: R. Baker, B. Delano, J. Formisano, J. Johnston, J. Santagata

#10 Copy of the Client Engagement Letter from Romano, Hearing, Testa, & Knorr which outlines the audit services to be rendered for the 2016 Audit for our records.

It is coming time to file the Local Government Ethics Financial Disclosure Statements again. The deadline to file is April 30, 2017. Per the Local Finance Board filing can begin on April 13, 2017. I will obtain the pin numbers you need to file from the Clerk for our new members and when the directions are available will forward those to you. If anyone would like me to file this for them as I have in the past I will. I ask that IF you file yours on your own that you provide me with a copy of the electronic filing receipt to keep in your personnel file. Please note there is a fine from the Local Finance Board if filing is not completed by the deadline. If there are any changes to the deadline date I will let you know.

MINUTES OF THE MEETING: Dispense with reading the minutes of the last regular meeting held on March 8, 2017. Second-Roll Call

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano - Abstain, J. Johnston, J. Santagata

Dispense with reading the minutes of the last regular meeting held on March 22, 2017. Second-Roll Call

m. _____ s. _____

Roll Call: R. Baker-Abstain, R. Delano-Abstain, J. Formisano, J. Johnston,
J. Santagata

PUBLIC PORTION:

PLANT SUPERINTENDENT'S REPORT: #6 Letter from Michele Potter, Manager of the State of NJ DEP Office of Quality Assurance regarding our 2017 Water Supply Proficiency Test Study. Our laboratory performed acceptably on all parameters it was required to analyze in the 2017 study.

#7 Copy of the estimate to repair the roofs on the two buildings at the plant from Wade Aulffo Roofing.

#11 Letter from Ray Bukowski Assistant Commissioner of the State of NJ DEP Compliance & Enforcement recognizing the Borough of Buena MUA Sewage Treatment Plant with a Certificate of Environmental Stewardship for our voluntary and proactive measures taken in an effort to improve the environment.

#12 Letter from Ray Bukowski Assistant Commissioner of the State of NJ DEP Compliance & Enforcement regarding the March 8, 2017 inspection conducted by Charles Bisese of the Water C&E Program. Mr. Bisese determined that our facility is in compliance with applicable Department regulations and/or Permit conditions.

#16 Quote from Scalfo Electric to install four relays in the Ovivo equipment.

Motion to accept and file all correspondence sent out for review without reading numbered 1 through 16. Second-Roll Call

**m. _____ s. _____
Roll Call: R. Baker, R. Delano, J, Formisano, J. Johnston, J. Santagata**

PAYMENT OF THE BILLS: motion to pay all bills presented.

**m. _____ s. _____
Roll Call: R. Baker, R. Delano, J, Formisano, J. Johnston, J. Santagata**

The next regular meeting will be held on April 26, 2017 at 7:00 p.m.

**MEETING ADJOURNMENT: Motion to adjourn the meeting. Second-Roll Call
m. _____ s. _____ Time: _____
Roll Call: R. Baker, R. Delano, J, Formisano, J. Johnston, J. Santagata**